

BIJC Terms and Conditions and Privacy Notice

Thank you for taking the time to familiarize yourself with the Terms and Conditions and Privacy Notice of Black in Jewelry Coalition (“BIJC,” “us” or “we”). This page describes how we collect, use and protect the personal information of blackinjewelry.org (“website” or “site”) users, whether the users are registered BIJC members or unregistered website guests.

We understand the critical need to comply with privacy and data protection laws and strive to ensure that all information collected from site visitors is used conscientiously and appropriately, thus we only collect the minimum amount of information needed to respond to your concerns and requests and maintain necessary records. We generally only collect names, addresses, phone numbers, and email addresses, although we may request more information, such as credit card numbers, for the purposes of providing services or products or collecting donations from site users. However, for other purposes, such as collecting applications for scholarships, grants and competitions, BIJC may collect and process additional information from site users, as described in greater detail below.

Terms & Conditions

BIJC is providing you with access to this site, our online store and services (together, our “Services”) subject to the following terms and conditions.

By browsing, accessing, using, registering for or purchasing merchandise on this site or otherwise using our services, you are agreeing to all of the following terms and conditions, including any policies and notices referred to herein (collectively, these “terms”). So, please read these terms carefully. We reserve the right to change this site and these terms at any time. If you are unwilling to be bound by these terms, you should not browse, access, use, register for or purchase merchandise from the Site.

You represent and warrant that you are at least 18 years old or visiting this site under the supervision of a parent or guardian.

Privacy Notice

BIJC respects your privacy and provides this notice to describe how we collect use, disclose or otherwise process the data that we collect about your through this site. If you require any more information or have any questions about our Privacy Notice, please feel free to contact us by email at info@bijn.org.

This privacy notice does not apply to any information, data or materials collected offline or via third-party channels, websites, or social media platform (“Platforms”). The Platforms have their own security practices for which BIJC is not responsible. Your use of these Platforms is at your

own risk. If, however, you communicate with BIJC through these Platforms, we will use the information we obtain from you in accordance with this Privacy Notice.

When Do We Collect Personal Information?

When you contact BIJC:

- to sign up for mailing lists such as newsletters
- to register for presentations by BIJC members or affiliated persons or entities
- to sign up for membership and register for our member portal
- to donate to BIJC

When BIJC contacts you:

- to inform you about a complaint received by our organization
- to inform you about an advertisement that appears to violate federal, state or local guidelines or laws
- to ask you to participate in an industry or private educational event

When we contact others:

- to collect information about scholarship or grant applicants

What Kind Of Personal Information Do You Collect and Why?

BIJC may collect:

- **your name, address, email and company information, to provide you access to our membership portal and resources and newsletters.** We collect personal information such as this, if provided by you, and store that information in your user profile to enable us to provide you with the membership services and contact you for membership-related benefits and updates.
 - Your information may be seen, edited or deleted by you at any time and can be accessed once logged into the site's membership page (with the exception of your username). Website administrators can also see and edit this information
 - You can unsubscribe from the newsletter at any time by clicking "unsubscribe" at the bottom of any newsletter email or emailing info@bijc.org with your request.
- **banking or credit card information, to process membership dues, sponsorships and donations to BIJC.** This information will only be used for the purpose it is entered into this site and will not be stored on this site. We will not share your banking information to any third parties other than those required to execute the transactions associated with receipt of membership payments.

What Do We Do With The Information We Collect?

Internally, BIJC may use your information:

- to create your member profile on our database and public-facing website directory
 - you may opt-out of inclusion on the website directory by emailing info@blackinjewelry.org
- to add to our marketing email lists
 - you may opt out of any marketing emails by clicking the “unsubscribe” link in those emails or emailing info@blackinjewelry.org with your request
- to send you member alerts, newsletters and contact you about upcoming events or opportunities
- to provide you with education and guidance or direct you to an outside person or agency for guidance or professional services
- to process orders for goods or services
- to process donations, sponsorship or other payments to BIJC

Externally, we will not share your information with third parties that are not involved directly in the services or products we provide to you as the BIJC. We may share certain information with the following external parties based on your interactions with us:

- third-party businesses, individuals or entities that assist BIJC in the execution or delivery of products, services or other resources to BIJC members, including, but not limited to:
 - scholarship providers
 - judges of our various competitions
 - providers of educational services to BIJC members
- third-party service providers that assist with our website or communications
- individuals or businesses in response to court orders, subpoenas or other law enforcement, government or regulatory body requests
- outside entities and individuals hired to complete credit reports, entity verification, background checks and other requirements needed to confirm your eligibility for BIJC resources, prizes and opportunities
 - we will, of course, obtain your consent prior to this type of information-sharing
- third-parties for other purposes described in applications and terms on this site

***Please note, third-parties may be located outside of your home country.**

What Else Should I Know About How My Information May Be Used?

Log Files

Like many other websites, this site makes use of log files. These files log visitors to the Site – usually a standard procedure for hosting companies and a part of hosting service’s analytics. The

information inside the log files includes internet protocol (IP) addresses, browser type, Internet Service Provider (ISP), date/time stamp, referring/exit pages, and possibly the number of clicks. This information is used to analyze trends, administer the site, track user's movement around the site, and gather demographic information. IP addresses, and other such information are not linked to any information that is personally identifiable.

Cookies

This website uses cookies to store information about visitors' preferences, to record user-specific information on which pages the site visitor accesses or visits, and to personalize or customize our web page content based upon visitors' browser type or other information that the visitor sends via their browser. If you wish to disable cookies, you may do so through your individual browser settings. More detailed information about cookie management with specific web browsers can be found at the browsers' respective websites.

Account

In order to access some features of this site, you may be required to register and we may assign to you, or you may be required to select, a password and user name or account identification. If you register, you agree to provide Us with accurate and complete registration information, and to inform us immediately of any updates or other changes to this information.

You are solely responsible for protecting the security and confidentiality of the password and identification assigned to you. You shall immediately notify Us of any unauthorized use of your password or identification or any other breach or threatened breach of this Site's security. Each time you use a password or identification, you will be deemed to be authorized to access and use the Site in a manner consistent with these Terms, and We have no obligation to investigate the authorization or source of any such access or use of this Site.

Embedded content from other websites

Articles on this site may include embedded content (e.g., videos, images, articles, etc.). Embedded content from other websites behaves in the exact same way as if the visitor has visited the other website.

These websites may collect data about you, use cookies, embed additional third-party tracking, and monitor your interaction with that embedded content, including tracking your interaction with the embedded content if you have an account and are logged in to that website.

What Rights Do You Have Over Your Data?

If you have an account on this site, you can request to receive an exported file of the personal data we hold about you, including any data you have provided to us. You can also request that we erase any personal data we hold about you. Please note that data erasure will not include any data we are obliged to keep for administrative, legal, or security purposes. We will do this within 21 days of receipt of request for deletion.

Send requests to info@blackinjewelry.org, with the subject line "data file request" or "data deletion request."

Children's information

We believe it is important to provide added protection for children online. We encourage parents and guardians to spend time online with their children to observe, participate in and/or monitor and guide their online activity. Blackinjewelry.org does not knowingly collect any personally identifiable information from children under the age of 13. If a parent or guardian believes that this Site has in its database the personally-identifiable information of a child under the age of 13, please contact us immediately at info@bjc.org and we will use our best efforts to promptly remove such information from our records.

Does Using This Site Means I Consent To This Notice and Terms?

Yes. By using our website, you hereby consent to our Privacy Notice and agree to its terms.

Where Can I Direct Questions or Concerns About This Site?

Questions regarding these Terms, our Privacy Notice, or other policy-related material can be directed to info@bjc.org

Effective Date

This Privacy Notice was last updated on: October 5, 2021.